



TOS ESTATE MANAGEMENT

Tenant Application Pre-Viewing Questionnaire.

Dear Applicant(s),

So we might help you and deal with your property rental enquiry more appropriately kindly confirm and complete the following by all adults above age 18 years that will be living in the property, it takes only 5 mins of your time, thank you.

In compliance with GDPR/Data Protection Act 2018, we're registered data controllers with the ICO. Reference: CSN6347249 <https://ico.org.uk/ESDWebPages/Search>

(1) i. How many Adult(s) above the age of 18 years will be living at the property?

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ii. How many Children under the age of 18 years old will be living at the property?

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(2) Full names of all Adult(s) above 18 years old please?

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(3) All Adults above 18 years old, contact numbers and email addresses?

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(4) To check that you legally can rent a property in the UK, are you British or Irish or can you provide your share code?

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(5) If providing Share Code, visit the link and give the share code, thank you

<https://www.gov.uk/prove-right-to-rent/get-a-share-code-online>.

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(6) If providing Share Code, we need to view your Right to Rent, please provide all Adult(s) Date of Birth listing them in matching order of adult(s) Share Codes as stated above.

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(7) Number of Children with you or joining at a later time and their age(s)?

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(8) Will pets come into the property at any time during rental?

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(9) Lists all previous addresses in the last 3 years since entering/living in the UK?

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(10) i. Current full address and postcode?

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ii. What's the reason(s) for moving out of your current address?

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(11) i. What's the Job profession of Each Adult?

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ii. Are you a Student? YES or NO

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ii. If Student, what College/University and year of study)?

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(12) What's the place of work of Each Adult? Please state the name of the business/company you work for?

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(13) Is the Job Permanent employment / Agency or zero hours / contract employment? (If Student, tell us if you're working part-time hours or not)?

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(14) Work start Date of Each Adult(s)?

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(15) Annual Salary of Each Adult(s)?

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(16) If you have responded to an advert can the Rent Specified in Advert be paid/afforded? If you haven't seen an advert simply tell us your maximum monthly rent budget to match you accordingly?

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(17) If a property is available to be tenanted now, Can the Tenant start their tenancy/move ASAP or simply tell us the date you'd like to move?

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(18) i. Does the tenant have the means to pay the full Deposit (Bond) plus Rent by the required start of tenancy date/move-in? - YES or NO

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ii. Where the property is available immediately, usually within 2 weeks of viewing, tenant referencing would have been conducted and full deposit will be required.

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(19) Is your move likely a short-lived maximum stay

• i. 6-12 months of longer term - YES or NO

• ii. 12 months to 2/3 years longer term - YES or NO

(20) i. Any disabilities/significant health challenges/pregnancies?

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ii. You may need to be supported with a property on the ground floor?

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(21) Where did you see our advert or the name of the person who recommended us?

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***** Looking forward to seeing you at the property viewing or matching you with the most suited property option.**

Thank you for choosing TOS ESTATE MANAGEMENT. 🍷